



## **KITCHEN**

- Clean Kitchen counters
- Clean inside oven
- Clean inside fridge
- Clean stove tops
- Clean microwave
- Polish furniture
- Clean baseboards
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, and other décor.
- Garbage removal
- Sweep and mop or vacuum floors
- Clean vents

## **DINING ROOM**

- General clean up
- Clean all cupboard and appliance surfaces
- Polish furniture
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures, and other décor.
- Garbage removal
- Sweep and mop or vacuum floors
- Clean baseboards, doors, and window frames
- Clean vents

## **BEDROOMS**

- General straightening up
- Dust pictures, lampshades, knick-knacks,
- Beds made and linen changed (if linens are left on bed)
- Complete vacuuming in all carpeted areas, sweep and mop
- Garbage removal
- Clean baseboards, doors, and window frames
- Clean mirrors
- Clean vents

## **OFFICE / STUDY**

- General straightening up
- Sweep mop or vacuum floors
- Clean baseboards
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures, and other décor.
- Polish furniture
- Garbage removal
- Clean doors, and window frames
- Clean vents

## **FAMILY ROOM**

- General straightening up
- Sweep and mop or vacuum floors
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures, and other décor.
- Garbage removal
- Clean baseboards, doors, and window frames
- Clean vents

## **BATHROOMS**

- Sanitation of showers and bathtubs
- Sanitation of sinks and vanities
- Clean mirrors
- Sweep and mop or vacuum floors
- Clean toilets
- Garbage removal
- Clean vents



## **HALLWAYS**

- General straightening up
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures, and other décor.
- Garbage removal
- Sweep and mop or vacuum floors
- Clean baseboards
- Clean vents

## **ENTRANCES**

- General straightening up
- Dust pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures, and other décor.
- Sweep and mop or vacuum floors
- Clean baseboards, doors, and window frames
- Clean vents